

FEE SCHEDULE

NON-MEMBER

<u>No. of Guests</u>	<u>Daily Rental Without Ballroom And Damage Deposit</u>	<u>Daily Rental With Ballroom And Damage Deposit</u>
40 and Under	\$750 and \$500	\$3000 and \$500
41 and Over	\$1500 and \$500	\$3000 and \$500

WEDDING RECEPTIONS

Or any event requiring extended setup/cleanup time
(rental includes set up afternoon before from 12noon-9pm
and cleanup the morning after from 8am-12noon)

\$4000

- ALL BOOKINGS REQUIRE A SIGNED CONTRACT WITH APPROPRIATE DEPOSIT TO HOLD THE DATE
- 25% OF THE RENTAL AMOUNT IS DUE AT TIME OF CONTRACT SIGNING AND IS TOTALLY NON-REFUNDABLE
- THE BALANCE OF RENTAL FEE IS DUE 60 DAYS PRIOR TO THE EVENT
- THE \$500 DAMAGE DEPOSIT IS ALSO DUE AT THE SIGNING OF THE CONTRACT

Security/parking is included in the rental fee.

An alphabetized guest list must be provided 3-4 days prior to the event for security purposes.

IMPORTANT – INSURANCE REQUIREMENTS

All rentals must meet our insurance requirements.

Please check with your homeowner's agent to make sure that you provide the following:

- You must have \$1,000,000 general liability coverage

- Lake of the Forest, Inc. must be listed as a Certificate Holder

- Lake of the Forest, Inc. must be listed as Additional Insured

- Event location address must be on policy as:

 - 100 Lake Forest, Bonner Springs, KS 66012

- The date(s) of event rental must be on the policy

You will be required to provide a special event policy with the above specifications 2 weeks prior to the event.